

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, October 16, 2019 @ 8:30 am

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October Agenda
5. Approval of the September 18, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2019 Report
8. Discussion and Possible Action on 2019 Crop Prices and 2020 Budget for the Wildlife Damage Abatement and Claims Program - Dave Terrall
9. Discussion on Natural Resources Conservation Service (NRCS) Report
10. Discussion on Departmental Updates
11. Discussion on the Badger State Solar Proposed Solar Facility
12. Discussion on Land & Water Resource Management Plan Update
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (August)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Discussion on Items for the Next Agenda
18. Next Scheduled Meeting:
 - November 20, 2019 @ 8:30 am in Room 112
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

September 18, 2019

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Ed Morse (Secretary), Dan Herbst (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member) were present. Also in attendance were Patricia Cicero, Interim Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Mike Kelly (UWEX Member) was excused.

- Others in Attendance: LaVern Georgson UWEX, Anita Martin, Frankie Fuller, Beth Gehred

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the September Agenda:

The September agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the August 21, 2019 Meeting Minutes:

Anfang made a motion to approve the August 21, 2019 meeting minutes as written, Herbst seconded. Motion passed 6/0.

6. Public Comment:

Martin made public comment on the Land & Water Resources Plan. The plan will be discussed at the October LWCC meeting.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection September 2019 Report
- Jennifer Filipiak from American Farmland Trust to speak at the December LWCC Meeting
- Matt Krueger from Wisconsin Land + Water to speak at the December LWCC Meeting

8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

9. Discussion on Departmental Updates:

Cicero updated the committee on departmental operations: 2020 Budget meetings are underway, Annual Report has been given to the County Board, placement of a columbarium at the Potter's Field has started, Conservation Reserve Enhancement Program (CREP) sign-ups are ongoing.

10. Discussion on County Farm Tile System Repair:

Cicero notified the Committee that tile inspection is complete and repairs to remove a blockage will begin this fall after harvest.

11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

There were no notices.

12. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations.

13. Review of the Monthly Financial Report (July):

The most recent statement of revenues and expenditures was distributed.

14. Discussion on 2020 Land & Water Conservation Department Budget:

Cicero discussed the 2020 Draft Budget.

15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:

There are no updates at this time.

16. Discussion on Items for the Next Agenda:

Possible agenda items include: An overview of the Land & Water Resources Management Plan.

17. Next Scheduled Meeting:

- October 16, 2019 @ 8:30 am in Room 112

18. Adjournment:

Christensen made a motion to adjourn at 9:05 am, Anfang seconded. Motion passed 6/0.

2019 CROP PRICE PROPOSAL

_____ COUNTY

CROP	PRICE PROPOSED	If different than price proposed PRICE APPROVED
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HAY:

Alfalfa	\$204.27 / Ton	\$ _____
Alfalfa/Grass- mix	\$173.86 / Ton	\$ _____
Grass	\$155.53 / Ton	\$ _____

GRAINS:

Corn, Field	\$ 3.55/ Bushel	\$ _____
Oats	\$ 2.92 / Bushel	\$ _____
Soybeans	\$ 8.08 / Bushel	\$ _____
Triticale	\$ / Bushel	\$ _____
Wheat	\$ 4.20 / Bushel	\$ _____

Approved By _____ County: _____ Date: _____

Signature: _____ Title: _____

90% of the crops have been harvested in _____ County – as of: _____



DATCP REPORT
Bureau of Land and Water Resources
October 2019

Livestock Facility Siting

- The public comment period for the draft livestock siting rule, ATCP 51, closed on September 13th. DATCP received oral testimony from 162 individuals and 463 written comments. Staff gave an overview of the public comments to the DATCP Board at their September meeting. The final draft rule will be presented to the DATCP Board on November 7th.
- The Livestock Facility Siting Review Board will hold a business meeting on October 4th. DATCP staff will give an overview draft siting rule.

Producer-led watershed program

- DATCP received 30 applications for \$1,051,871.25 in funding requests through 2020 Producer-Led proposals. Funding decisions will hopefully be made by mid-October.

Soil and Water Resources Management Grants

- At their meeting on October 1st, the Land and Water Conservation Board will review and recommend approval of the final 2020 joint allocation plan.
- Transfers of 2019 SWRM cost-share funds must be completed by December 1, 2019.

Conservation Reserve Enhancement Program (CREP)

- Landowners receiving payment must use the most recent W-9 form (rev. October 2018) when completing CREP agreements. The WI Dept. of Administration notified DATCP in September that they will no longer accept older versions of the W-9. The new form is available [here](#).¹
- The FSA deadline for finalizing the Federal CREP CRP-1 is September 30, 2019. LCD's should aim to complete the State-County CREP 15 year agreements (LWR-283) and submit to DATCP soon after that time to ensure the State CREP incentive payment is processed within the 2019 tax year.

Land and Water Conservation Board

- Douglas, Langlade, La Crosse, and Clark counties will present their county LWRM plan revisions to the board on Tuesday October 1st. Some of the other items on the agenda include: the 2020 Joint DATCP and DNR allocation plan, Livestock Facility Siting update, and a report on the 2018 program accomplishments.

Farmland Preservation Program

- A farmland preservation zoning ordinance for the town of Ithaca, Richland County was approved.

Staff Updates

- Wednesday Jordan is joining the Bureau of Land and Water Resources team as the Farmland Preservation Program Manager as of Monday, September 30th. Wednesday comes to us from the Winnebago County, Illinois Soil and Water Conservation District where she worked as the Resource Conservationist. Her work experience also includes time as a soil survey technician contracted for NRCS and was previously an intern in the Wood County Land and Water Conservation Department. Please join us in welcoming Wednesday to the team!

¹ <https://datcp.wi.gov/Documents/W9Form.pdf>

Wisconsin Farm Center provides assistance to farmers at no charge

Do you know any Wisconsin farm families needing advice about farm finances, farm succession planning, farm business entry or exit strategies, or other issues? The Wisconsin Farm Center, part of DATCP's Division of Agricultural Development, provides confidential assistance to farmers dealing with critical economic and business management issues.

As the downturn in the agricultural sector lengthens, the Farm Center has seen an increase in stress levels among farmers. Dairy currently tops the type of farm calling the Farm Center Helpline, with a majority of callers concerned about finances. Stress is a major underlying factor, and Farm Center staff regularly gauge a caller's need for counseling vouchers, which are provided at no cost.

The Farm Center works one-on-one on issues ranging from financial consulting and succession planning to assisting farmers with herd health or specialty crop questions. There is no charge to utilize any of the Farm Center's services.

Farmers interested in learning more can call the Farm Center Helpline: 1-800-942-2474. For more information, visit: FarmCenter.wi.gov.

**SECTION IV: COUNTY BUDGET/ FINACIAL PLAN - REQUIRED BY ALL PARTIES
 JEFFERSON COUNTY (COOPERATOR)
 2020**

COST ELEMENT	Price charged to Cooperator (Payable to APHIS WS)	Additional WDNR Funding Requested by Cooperator (county Reimbursed Directly from WDNR)	COST SHARED BY WS	FULL COST
Salaries (includes venison donation admin)	\$10,528.96		\$2,469.76	\$12,998.72
Abatement Materials	\$1,207.23			\$1,207.23
Mileage/Travel	\$1,060.24			\$1,060.24
Subtotal Direct Costs	\$12,796.43		\$2,469.76	\$15,266.19
Pooled Job Costs	\$1,407.61			\$1,407.61
Deer Donation Processing		\$3,000.00		\$3,000.00
County Administration		\$250.00		\$250.00
Indirect Costs (Administrative Overhead)	\$2,066.62			\$2,066.62
Permanent Fence		\$0.00		\$0.00
Agreement Total	\$16,270.66	\$3,250.00	\$2,469.76	\$21,990.42
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	\$19,520.66			\$21,990.42

We expect to assist 10-15 growers with damage that may result in wildlife damage requests equaling or exceeding \$15,000 worth of claims.

Signatures of Intention:

COUNTY: _____

Date: _____

WDNR: _____

Date: _____

USDA-APHIS-WS: _____

Date: _____

**JEFFERSON COUNTY (COOPERATOR)
 2020**

COST ELEMENT	County Request	*County Administration included in County Salary request	USDA-WS FUNDING APPROVED	TOTAL FUNDING APPROVED
Salaries (includes County Admin.)	\$10,528.96	\$250.00	\$2,469.76	\$12,998.72
Abatement Materials	\$1,207.23			\$1,207.23
Mileage/Travel	\$2,467.85			\$2,467.85
Office Overhead	\$2,066.62			\$2,066.62
Venison Admin	\$250.00			\$250.00
Venison Processing	\$3,000.00			\$3,000.00
				\$0.00
Permanent Fence	\$0.00			\$0.00
Agreement Total	\$19,520.66		\$2,469.76	
WDNR FUNDING APPROVED: The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	\$19,520.66			\$21,990.42

We expect to assist 10-15 growers with damage that may result in wildlife damage requests equaling or exceeding \$15,000 worth of claims.

Signatures of Intention:

COUNTY: _____

Date: _____

WDNR: _____

Date: _____

USDA-APHIS-WS: _____

Date: _____

Land and Water Resource Management Plan 2020 Update – Summary of Process

Wisconsin law requires each county to have a land and water resource management plan that has been approved by the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP). The plan enables the county to receive both staffing funds and funds to cost-share conservation practices with landowners.

Plans are approved for a 10-year period, with a review by the board in year 5. Jefferson County's 2020 plan update is scheduled to be considered by the Land and Water Conservation Board at their October 2020 meeting.

Land and Water Resource Management Plan - Draft Timeline

Action	Draft Timeline
Review & update the resource assessment sections of the plan	Nov/Dec 2019
Setup and convene advisory committee to review/update goals and objectives	Jan/Feb 2020
Draft plan, goals, objectives, action items	Feb/March 2020
Present plan to LWCC for review and approval	April/May 2020
Submit draft plan to DATCP & DNR	June 2020
DATCP & DNR provides comments to LWCD	July 2020
LWCD finalizes plan	July/Aug 2020
Public hearing	Aug/Sept 2020
County Board approves plan	Sept or Oct/Nov 2020*
Plan submitted to DATCP	Sept 2020
Present plan to Land & Water Conservation Board for approval	Oct 2020
DATCP approves plan	Oct 2020

*The County Board can either approve the LWRM plan before or after the LWCB recommends approval of the plan

The 2009/2010 Advisory Committee had the following representation:

- Citizen
- Crop consultant
- Department of Agriculture, Trade & Consumer Protection
- Department of Natural Resources – Warden, Stream Biologist,
- Farm Service Agency
- Farmers
- Natural Resource Conservation Service
- Parks Department
- Town & County RC&D (now defunct)
- UW-Extension – natural resource educator, agriculture agent
- Zoning Department

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2019 01 TO 2019 08

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<hr/>							
12401 Land Conservation							
12401 411100 General Property Taxes	-366,038	0	-366,038	-244,025.36	.00	-122,012.64	66.7%
12401 421001 State Aid	-183,500	0	-183,500	.00	.00	-183,500.00	.0%
12401 432099 Other Permits	-250	0	-250	.00	.00	-250.00	.0%
12401 451010 Sale Of Maps & Plat Books	-250	0	-250	-45.00	.00	-205.00	18.0%
12401 451020 Other Fees	-100	0	-100	-12.50	.00	-87.50	12.5%
12401 451421 Crep Cancellation Fee	-100	0	-100	-101.71	.00	1.71	101.7%
12401 458001 Tree Sales	-10,000	0	-10,000	-2,520.00	.00	-7,480.00	25.2%
12401 458005 Ag & Horti Supply Revenue	-250	0	-250	-90.00	.00	-160.00	36.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	-1,250.00	.00	-250.00	83.3%
12401 458013 Farmland Cert Fee	-22,500	0	-22,500	-16,805.00	.00	-5,695.00	74.7%
12401 511110 Salary-Permanent Regular	99,040	0	99,040	87,345.32	.00	11,694.68	88.2%
12401 511210 Wages-Regular	310,512	0	310,512	179,113.03	.00	131,398.97	57.7%
12401 511220 Wages-Overtime	0	0	0	12.47	.00	-12.47	.0%
12401 511330 Wages-Longevity Pay	1,234	0	1,234	156.38	.00	1,077.62	12.7%
12401 512141 Social Security	31,425	0	31,425	19,836.34	.00	11,588.66	63.1%
12401 512142 Retirement (Employer)	26,906	0	26,906	15,354.64	.00	11,551.36	57.1%
12401 512144 Health Insurance	53,816	0	53,816	31,196.67	.00	22,619.33	58.0%
12401 512145 Life Insurance	132	0	132	48.35	.00	83.65	36.6%
12401 512150 FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12401 512151 HSA Contribution	0	0	0	8,000.00	.00	-8,000.00	.0%
12401 512173 Dental Insurance	5,904	0	5,904	2,816.50	.00	3,087.50	47.7%
12401 531301 Office Equipment	750	0	750	.00	.00	750.00	.0%
12401 531303 Computer Equipmt & Software	0	0	0	9.87	.00	-9.87	.0%
12401 531311 Postage & Box Rent	1,500	0	1,500	485.39	.00	1,014.61	32.4%
12401 531312 Office Supplies	1,200	0	1,200	93.68	.00	1,106.32	7.8%
12401 531313 Printing & Duplicating	750	0	750	56.54	.00	693.46	7.5%
12401 531314 Small Items Of Equipment	1,750	0	1,750	.00	.00	1,750.00	.0%
12401 531321 Publication Of Legal Notice	50	0	50	.00	.00	50.00	.0%
12401 531324 Membership Dues	2,000	0	2,000	1,796.00	.00	204.00	89.8%
12401 531341 Agricultural & Horti Suppli	6,000	0	6,000	223.66	.00	5,776.34	3.7%
12401 531348 Educational Supplies	150	0	150	.00	.00	150.00	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	1,136.54	.00	63.46	94.7%
12401 532325 Registration	1,000	0	1,000	726.00	.00	274.00	72.6%
12401 532332 Mileage	200	0	200	9.37	.00	190.63	4.7%
12401 532335 Meals	200	0	200	143.35	.00	56.65	71.7%
12401 532336 Lodging	600	0	600	387.98	.00	212.02	64.7%
12401 533225 Telephone & Fax	500	0	500	89.04	.00	410.96	17.8%
12401 533236 Wireless Internet	1,850	0	1,850	674.45	.00	1,175.55	36.5%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12401 535242 Maintain Machinery & Equip	1,000	0	1,000	429.83	.00	570.17	43.0%
12401 535259 Tree Planter Service	100	0	100	.00	.00	100.00	.0%
12401 571004 IP Telephony Allocation	661	0	661	440.64	.00	220.36	66.7%
12401 571005 Duplicating Allocation	221	0	221	147.36	.00	73.64	66.7%
12401 571009 MIS PC Group Allocation	17,042	0	17,042	11,361.36	.00	5,680.64	66.7%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,519	0	4,519	3,012.64	.00	1,506.36	66.7%
12401 591519 Other Insurance	3,276	0	3,276	2,389.14	.00	886.86	72.9%
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12402 Wildlife Crop Damage							
12402 421001 State Aid	-20,000	0	-20,000	-4,220.14	.00	-15,779.86	21.1%
12402 529299 Purchase Care & Services	20,000	0	20,000	9,917.62	.00	10,082.38	49.6%
<hr/>							
12403 Nutrient Management							
12403 458012 Public Land Consv Fees	-250	0	-250	-40.00	.00	-210.00	16.0%
12403 535349 Other Supplies	250	0	250	20.52	.00	229.48	8.2%
<hr/>							
12404 Local Cost Share Program							
12404 421001 State Aid	-3,300	0	-3,300	.00	.00	-3,300.00	.0%
12404 521219 Other Professional Serv	3,000	0	3,000	.00	.00	3,000.00	.0%
12404 529299 Puchase Care & Services	300	0	300	.00	.00	300.00	.0%
<hr/>							
12405 DATCP Cost Share							
12405 421003 State Aid GPR	-14,000	0	-14,000	.00	.00	-14,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	-18,281.10	.00	-16,718.90	52.2%
12405 593701 Cost Share Payment	49,000	0	49,000	18,281.10	.00	30,718.90	37.3%
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12406 Non-Metallic Mining							
12406 411100 General Property Taxes	10,995	0	10,995	7,330.00	.00	3,665.00	66.7%
12406 432005 Non-Metallic Annual Fee	-9,445	0	-9,445	.00	.00	-9,445.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	34.39	.00	25.61	57.3%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 532325 Registration	150	0	150	.00	.00	150.00	.0%
12406 532332 Mileage	50	0	50	.00	.00	50.00	.0%
12406 532335 Meals	50	0	50	.00	.00	50.00	.0%
12406 532336 Lodging	100	0	100	164.00	.00	-64.00	164.0%
12407 Farmland Easement							
12407 481001 Interest & Dividends	-400	0	-400	-2,836.58	.00	2,436.58	709.1%
12407 531311 Postage & Box Rent	15	0	15	6.68	.00	8.32	44.5%
12407 531312 Office Supplies	300	0	300	125.00	.00	175.00	41.7%
12407 531313 Printing & Duplicating	18	0	18	.00	.00	18.00	.0%
12407 594960 Capital Reserve	125,201	32,329	157,530	.00	.00	157,530.20	.0%
12407 699800 Resv Applied Capital	-125,134	-32,329	-157,463	.00	.00	-157,463.20	.0%
12408 County Farm							
12408 411100 General Property Taxes	104,188	0	104,188	69,458.64	.00	34,729.36	66.7%
12408 482003 County Farm Land Rent	-105,688	0	-105,688	.00	.00	-105,688.00	.0%
12408 529170 Grounds Keeping Charges	785	0	785	875.51	.00	-90.51	111.5%
12408 535249 Sundry Repair	715	1,000	1,715	4,343.10	.00	-2,628.10	253.2%
12408 699999 Budgetary Fund Balance	0	-1,000	-1,000	.00	.00	-1,000.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

FROM 2019 01 TO 2019 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	187,821.71	.00	-187,821.71	.0%